



Huttoft Primary School (Academy)

Addendum for 2018/2019

(August 2018)

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Staff members:

Headteacher	Mrs. A. Hurrell
Deputy Headteacher	Mrs. D. Osborne
Assistant Teachers:	Miss J. Skinner Mrs L. Peet Miss J. Mullen Mrs K. Wood Mrs W. Smalley Mrs M. Heald Mrs J. Crouch Mrs. V. Denton (Nursery)
Teaching Assistants:	Mrs J. Malbon Mrs. P. Haggis Miss K. Hopkins Mrs. T. Saywell Mrs. M. Taylor Mr. B. Irving Miss K. Warsap Mrs C. Larthwell Mrs. A. Rayiru Mrs K. Willows Mrs C. Lowes (Nursery) Miss B. Hallsworth (Nursery) Miss K. McPherson (Nursery) Mrs. H. Whitehouse (Nursery)
Administrators:	Mrs. S. White Mrs S. Stow
Midday Supervisors:	Mrs. M. Taylor Mrs C. Larthwell Mrs J. Malbon Mrs. T. Saywell Mrs. T. Griffin Mrs. P. Haggis Miss K. Warsap Mrs K. Willows
Additional Needs Assistants:	Mrs. M. Taylor Mrs. A. Rayiru Mrs. T. Griffin Mr B. Irving Mrs. J. Wells
Caretaker/Site Manager:	Mr T. Lake
Cleaner:	Mrs M. Barlow

Page 3:**Governors:**

Chairperson:	Mr D. Robinson c/o., Huttoft Primary School Tel: c/o., 01507 490284
Members:	Mr. M. White (vice chair) Mr D. Robinson Mrs J. Clark
Headteacher:	Mrs. A. Hurrell
Member Appointed Trustees:	Mrs D. Osborne Mr. R. Follett Mrs J. Porter-Robinson
Staff Elected Trustees:	Miss J. Mullen Mrs. W. Smalley
Parent Elected Trustee:	Mrs S. Fieldman Vacancy
Clerk to the Governors:	Mrs. S. White

The information in the prospectus, with the addendum, was correct at the time of going to press – August 2018

Page 4:**Admissions Policy:**

The latest version of our policy is available through our website and applies to 2018/2019 admissions.

School Aims:

In addition to our Aims, we uphold the following Values and Vision –

Values of our School:

- An enriched school life
- A happy, safe environment in work and play
- Care and respect for one another
- Firm and fair discipline

Vision of our School:

- To provide a high quality education for the children in our care

Our Values and Vision are intended to contribute to character education with honesty, integrity and respect as keys. We use PSHE, Assemblies and subject lessons to promote them to encourage self-reflection, to guide relationships and to develop positive character traits.

School Organisation

The school is divided into 7 classes:

Year Reception	Class 1 Reception	Miss Skinner
Year 1	Class 2 Infants	Mrs Peet
Year 2	Class 3 Infants	Miss Mullen
Year 3	Class 4 Juniors	Mrs Wood
Year 4	Class 5 Juniors	Mrs Smalley
Year 5	Class 6 Juniors	Mrs Osborne
Year 6	Class 7 Juniors	Mrs Heald

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School Day – Reception and Year 1 lunch break: 12:00 to 12:45

Year 2 lunch break is 12:15 to 1:00

Year 3 lunch break is 12:05 – 12:45

Year 4 lunch break is 12:10 to 12:50

Year 5 and 6 lunch break is 11:50 – 12:05 and 12:40 – 1:05/12:45 – 1:10

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Phonics – we use 'Letters and Sounds' to support the teaching of reading and spelling.

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Cookery on the Curriculum - this provides every class with a 6 week block of practical cookery during the school year as part of our work in technology.

Physical Education – Huttoft School has continued to represent East Lindsey in the Indoor Athletics County Finals every year since 2010. In 2015 we represented East Lindsey at Swimming, in 2016 were County Champions for Indoor Athletics and in 2018 represented the Coastal Schools at Kwik Cricket.

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Reports, Consultations and Records – individual Data information sheets are issued to parents/carers termly. In the Juniors a Message of Success is issued mid way through the Autumn Term and all classes receive a Mid Year Report during the Spring Term.

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Newsletters are issued weekly on a Wednesday and sent home via an e-mail. Paper copies are available in the front Entrance Foyer and to parents without email facility.

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Uniform – most items of our uniform are now available from Nationwide Uniforms, Vale Road, Spilsby, PE23 5HE or online at www.nationwideschooluniforms.co.uk

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After School Clubs/Extended Provision:

In addition a daily Breakfast Club operates from 07:30

Educational Visits:

Children in Year 6 are invited to join the two day School Journey residential to Derbyshire each year in June. Children in Year 5 are invited to join the two day School Journey residential to Shropshire each year in June/July.

Pastoral Care and Discipline:

Our system of merit stars has been further developed and refined. 50 merits in a school year generates a Gold Certificate, 100 merits in a school year a Platinum Certificate and 150 merits in a school year a Diamond Certificate.

Younger children may receive a 'Well Done' letter to take home from Mrs. Hurrell for a very high quality piece of work. A personal phone call home from Mrs. Hurrell celebrates successes too.

Children with work represented on the Headteacher's Well Done Board/Mrs Hurrell's Pride of Huttoft Board receive a certificate.

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School Meals:

A free hot school meal is available every day to all Infant children who want one. The meal must be pre-ordered. Menus are issued every two weeks and have to be completed and returned to school to 'order'. Almost 100% of Infants take up the hot meal.

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Attendances:

Our overall attendance data for 2016/2017 was close to 95%. Unauthorised absence (i.e., 'Late' has had a significant negative impact on our overall attendance data. So, the drive now is for improved punctuality i.e., children in school for 08:35 a.m.

Holidays in Term Time:

We no longer issue 'holiday forms'. Applications for leave of absence can no longer be authorised except in very exceptional circumstances.

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Vehicular Access to School:

During 2018/2019 a school car park, accessed from the A52 will become operative. Parents should use this facility to park their cars and then walk to school via 'Little' Lane – a tarmac footpath running parallel to the North side of the car park between the school grounds and the external playing field.

School Achievements:

In addition to those listed, we are now proud recipients of:

- Four Basic Skills Quality Marks
- Four Gold Level Artsmarks
- Enhanced Healthy Schools Status
- A School Garden Commendation
- Two Gold Sports Awards
- Two Music Awards

Ofsted Inspection

The most recent Inspection took place in November 2017. The school was deemed to be 'Good' in all the two key areas of Early Years and Behaviour, Welfare, Personal Development. However, whilst many particular strengths were identified, the other three key areas were deemed as, 'requiring improvement'. The Maths and Grammar results in 2017 were not sufficiently high and the inspection team considered that more work needs to be done by the whole school to secure higher results. 98% of parents said they would recommend Huttoft Primary School to friends and family – this endorses the fact that over 80% of the children in the school attend from beyond the traditional catchment area.

To read the full Report please visit: www.ofsted.gov.uk or www.huttoft.lincs.sch.uk

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Pre School Education:

Our Tiny Tofts group meets weekly on a Friday morning in the School Hall from 08:40 to 10:10.